



## KARIBIB TOWN COUNCIL

### Office of the Chief Executive Officer

Tel: +264 (0)64 550016

Kalk Street

P.O. Box 19

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Karibib, Namibia

### APPLICATION FORM FOR HIRING OF THE PLANT

Company / Individual:.....

Requested By:..... Date: .....

Contact Details: ..... Section: .....

**NB: Pleaseread and sign the terms and conditions.**

#### **Equipment Required(Please Tick)**

TLB	<input type="checkbox"/>	Tipper Truck	<input type="checkbox"/>
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#### **Type of work**

.....  
.....

#### **Terms and conditions**

1. Council equipment are only to be used within Karibib Town Council boundaries.
2. Equipment to be operated by Karibib Town Council employees **ONLY**.
3. Karibib Town Council, nor their employees should be held liable for any damage resulting from the rented equipment.
4. Additional work may **ONLY** be conducted with the authority and issuing of permission by the Chief Executive Officer (CEO) or the Acting CEO.
5. Equipment may not be rented out for more than three (3) days continuously.
6. TLB machine should **ONLY** be used for Loading and digging purposes
7. Tipper truck should **ONLY** be used for conveyance of sand, gravel and waste (*Excluding hazardous waste*).
8. The equipment should **ONLY** be rented/used from **08H00** to **16H00** on weekdays unless prior approval is obtained to work after hours and/or on weekends, upon which the client shall be liable for the overtime costs of the operators.
9. False declaration or deviation of work may result in immediate cancellation of work and forfeiting of any and all amounts paid to the Council.
10. Karibib Town Council, will not be held liable in case of any injuries, property damages, or death resulting from the rented equipment.
11. Karibib Town Council, will not be held liable for poor, substandard or incorrect work performed during the rental period.

**NB: PLEASE NOTE THAT NO TRANSPORT WILL BE ISSUED OR WORK TO BE PERFORMED IF THE JOB CARD IS NOT RECOMMENDED AND OR APPROVED.**

12. Performance of services or works shall be done within three days after the approval of the application and receipt of payment

I, ..... in my capacity as .....have read and understand the abovementioned terms and references on.

Thus, signed on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_

Client Signature

**Revenue Control Division**

Plant Hire Fees: ..... KM Fees (if any): .....

**Comments and Recommendations:** .....  
.....

Date stamp

\_\_\_\_\_  
**Cashier/ Accountant**

**Technical Division**

Plants Roadworthiness: **Y / N**

**Comments and Recommendations:**.....  
.....

Date stamp

\_\_\_\_\_  
**Manager: Technical & Town Planning services**

**Local Economic Development, Env. Health & Corp. Affairs Division**

Availability of Operators: **Y / N**

Recommended date of delivery:.....

**Approved/ Disapproved/ Approved with recommendations**  
.....  
.....

Date stamp

\_\_\_\_\_  
**Manager: LED, Env. Health & Corp. Affairs**

**OFFICE USE ONLY**

Operator Name:

TLB: .....

Tipper truck: .....

**END**

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